

January 5, 1998

Dear Carrier:

The GSA Freight Program Management Office (FPMO) is submitting a special rate solicitation to participating carriers in the GSA Freight Management Program (FMP). This request is for the submission of rate offers for the movement of freight-all-kinds (FAK) via climate-controlled vehicles, for the GSA Freight customer the Department of Health and Human Services, Indian Health Service, Regional Supply Service Center, Ada, OK.

The attached documents outline the requirements for submitting rates offers for the traffic from Ada, OK to the points designated. Rate offers submitted in accordance with these requirements should be sent to:

GSA Transportation Management Branch (6FBX)
1500 E. Bannister Rd.
Kansas City, MO 64131
Attn: Cindy Schardt

Offers should be submitted no later than January 26, 1998. Please send five copies of the OF-280 with original signatures and corresponding worksheets contained in this package. If you have any questions regarding this solicitation or its requirements, please contact Cindy Schardt or Robyn Bennett, GSA FPMO, Kansas City at (816) 823-3646 or Internet email: cindy.schardt@gsa.gov and robyn.bennett@gsa.gov.

Sincerely,

Robyn L. Bennett
Traffic Management Specialist
GSA Freight Program Management Office (6FBX)
Federal Supply Service Bureau

Attachments:

- A. GSA-Indian Health Service, Ada, OK Request for Freight Rates
- B. OF-280 Rate Offer Format Checklist
- C. Required Item Derivative Index Appendix
- D. Rate Offer Worksheet
- E. Underlying Carrier ID Form

Attachment A

GSA Request for Freight Rates

*Department of Health & Human Services
Indian Health Service
Regional Supply Service Center
Ada, OK*

General:

Traffic included in this request will be freight-all-kinds (FAK), moving via closed van for all less than truckload (LTL) (0 pounds to 10,000 pounds) shipments and all truckload (TL) (20,000 pounds to 40,000 pounds and over) shipments which fall into the category of Non-Alternating Standing Route Order (SRO) where SRO is defined as the normal, repetitive movement of two or more shipments per month of specific items between specific points. The non-alternating SRO rate offers being requested will apply specifically to the Department of Health and Human Services, Indian Health Service, Regional Supply Service Center, Ada, OK, and WILL NOT alternate with any other accepted rate offer.

Governing Publications:

Rates submitted for the following solicitation are bound to the terms and conditions of the GSA Standard Tender of Service (STOS), General Freight Tender of Service No. 1-F (GSA TOS No. 1-F), supplements thereto and reissues thereof; however certain provisions and requirements of this request may deviate from and supersede the terms and conditions published in the STOS, GSA TOS No. 1-F.

Format:

All rate offers for linehaul transportation forwarded in response to this request must be submitted on a Uniform Tender of Rates and/or Charges for Transportation Services, Optional Form (OF-280), and must be submitted as a percentage of the GSA Baseline Rate Table listed in the GSA 1000-D, supplements thereto or reissues thereof, however truckload rates may be submitted as a cents per mile figure. A percentage must be offered for those accessorial services containing rates or charges as identified in the GSA 100-D, supplements thereto or reissues thereof. One percentage may be offered for all Items in the 100-D, or individual percentages may be offered for each Item, as identified on **Attachment C**.

For required documentation and bid format on the OF-280 for this request please refer to Attachment D.

Effective Period:

Rate offers shall have an effective date of February 1, 1998 through March 31, 1999. The GSA Freight Program Management Office reserves the right to extend the effective period of these offers for a period not to exceed ninety (90) days.

Termination:

- A. Accepted rate offers may be terminated by the Government upon determination that a Carrier has failed to satisfactorily respond to a show cause notice; and accepted rate offers may be terminated by the Government immediately upon the debarment or suspension of the Carrier in accordance with the Code of Federal Regulations (CFR) 101-40.4. This will supercede the OF 280.

- B. Upon termination of the rate offer under A, above, the Carrier shall be paid any sum due the Carrier for services performed under this request to date of such termination; and in the event of partial termination, shall be paid in accordance with the terms of this rate offer for any services furnished under the portion of the rate offer that is not terminated; provided, however, any such payments shall be without prejudice to any claim which the Government may have against the Carrier and the Government shall have the right to offset any such claims against such payment.

Eligibility:

Only those common/contract carriers, rail carriers, freight forwarders, and brokers and shippers agents/Intermodal Marketing Companies (including each of their underlying carriers which they represent, as identified on Attachment E) who have met the established approval requirements for participation in GSA's Freight Management Program (FMP) may submit rate offers in accordance with this request.

Special Requirements:

Please note the following shipping destinations from Ada, OK and the special requirements needed for shipments to these destinations. Only those carriers who can meet ALL criteria should submit rates. If it is not cost-effective to bid on this traffic, please do not submit rates, as you will be bound to these terms if you accept a shipment under this request.

1. General Information about the customer:

*Department of Health & Human Services
Indian Health Service, Regional Supply Service Center (RSSC)
1005 N. Country Club Rd.
Ada, OK 74820*

- Serves 15 states.
- \$22-25 million in supplies, inventory turns over 6-7 times annually.
- Office handles management support, acquisition, and distribution of supplies.
- They are the largest RSSC of 3-4 other facilities nationwide.
- Key shipping points: (Rates will also be accepted for other destinations on a state to state basis, with the origin of Ada, OK. If a rate offer is submitted to a destination state, the carrier must be able to service all points within the destination state.)
 - Cherokee PHS Indian Hospital, Cherokee, NC
 - Choctaw Health Center, Philadelphia, MS
 - PHS Indian Hospital, Red Lake, MN
 - Great Leech Lake Service Unit, Cass Lake, MN
 - Pine Ridge Indian Hospital, Pine Ridge, SD
 - Holton Indian Health Service, Holton, KS
 - Kyle Health Clinic, Kyle, SD
 - Wanblee Health Center, Wanblee, SD

- Haskell Health Center, Lawrence, KS
- Nashville Area IHS, Nashville, TN
- Rapid City, SD
- State of Nebraska

2. Shipping Requirements for all destinations originating from Ada, OK:

A. Climate-controlled trucks shall be used during the months of November through March annually or when required by weather conditions because of the sensitivity of the medical supplies. Many supplies are not useable at destination if they have been exposed to extreme cold.

B. Maximum shipping time for each destination (as outlined in the GSA STOS 1-F, Section 5, Item 5-1A(1)(a)):

- | | |
|--|--------|
| • Cherokee PHS Indian Hospital, Cherokee, NC | 4 days |
| • Choctaw Health Center, Philadelphia, MS | 4 days |
| • PHS Indian Hospital, Red Lake, MN | 5 days |
| • Great Leech Lake Service Unit, Cass Lake, MN | 5 days |
| • Pine Ridge Indian Hospital, Pine Ridge, SD | 4 days |
| • Holton Indian Health Service, Holton, KS | 3 days |
| • Kyle Health Clinic, Kyle, SD | 4 days |
| • Wanblee Health Center, Wanblee, SD | 4 days |
| • Haskell Health Center, Lawrence, KS | 3 days |
| • Nashville Area IHS, Nashville, TN | 4 days |
| • Rapid City, SD | 4 days |
| • State of Nebraska | 3 days |

C. Pickup time from origin facility must be between the hours of 8:00 a.m. and 4:30 p.m. Central Standard Time.

D. Shipments may possibly include the following hazardous materials, but **will not** include Class A & B explosives; hazardous wastes; and radioactive articles requiring a hazardous material label:

- | | |
|-------------|---|
| 1. 4436.9 | Fixer Replenisher - Corrosive |
| 2. 4438.5 | Fixer Replenisher - Corrosive |
| 3. 4441.5 | Developer, Replenisher - Corrosive |
| 4. 4442.3 | Developer, Starter - Corrosive |
| 5. 4452.0 | Rubbing Alcohol - Flammable |
| 6. 4520.9 | Methyl Alcohol - Flammable |
| 7. 5494.1 | Cleaner, Dental Processor - Corrosive |
| 8. 6223.5 | Deodorant, Aerosol - Flammable |
| 9. 6363.0 | Bleach - Corrosive |
| 10. 7675.9 | Cleaner, Toilet Bowl - Corrosive |
| 11. 8357.7 | Floor Stripper - Flammable |
| 12. 10648.8 | Stain Gram Decolorizer - Flammable |
| 13. 10651.8 | Slide Test Hemocult - Flammable |
| 14. 10850.2 | Deodorant, Liquid Concentrate - Flammable |

3. Alternating Rate offer Policy:

When the use of climate controlled trucks is not required and depending on the urgency of the delivery of the goods, it will be the discretion of the shipper as to whether to use rates filed under this solicitation or the general rate offers for the origin and destination of the shipment as filed in accordance with the current GSA Request for Offers for the Interagency Transportation Management System (ITMS).

4. Common problems incurred in the past with former carriers:

- A. Shipments separated and delivered at different times
- B. Small shipments frequently forced to sit until more shipments from other customers can be consolidated in order to be cost-effective for the carrier
- C. Previous delivery times of 2 weeks or more were completely unacceptable considering the urgent nature of the materials being shipped.
- D. Many supplies damaged by exposure to extreme cold or completely crushed due to poor handling.

Evaluation:

All submitted rate offers which have been determined to be acceptable in accordance with this request and the GSA Freight Management Program (FMP) will be evaluated based on price only. Price will be determined by calculating both the price of the line-haul transportation and the price of the accessorial service(s) (Item Numbers identified in the GSA National Rules Tender 100-D containing rates or charges) requested by the customer agency for each cost comparison requested. Carrier selection by the RSSC, Ada, OK, may be based on factors other than price, such as prior service.

Letter of Intent Certification:

By the submission of a rate offer to the General Services Administration (GSA) in accordance with this request, the submitting firm certifies that:

I have read and will comply with all the provisions contained in this request, dated January 5, 1998, as well as any supplements, changes, and/or reissues thereto and the GSA Standard Tender of Service (STOS), GSA General Freight Tender of Service No. 1-F, the GSA National Rules Tender No. 100-D, and the GSA Baseline Rate Publication No. 1000-D, all effective May 1, 1996, as well as any supplements, changes, and/or reissues thereto and I further certify that the company for which rate offers have been submitted has the operating authority and insurance required by Item 1-6 and Section 2 of the GSA General Freight Tender of Service No. 1-F.

Attachment B

Optional Form 280 Rate Offer Format Checklist

*Department of Health & Human Services
Indian Health Service
Regional Supply Service Center
Ada, OK*

Block Number	Description
1A	The name of the carrier offering the service
1B	The Standard Carrier Alpha Code (SCAC)
2A	The Rate Offer number (can be numeric or alphanumeric)
2B	Not Applicable
2C	Not Applicable
2D	Not Applicable
3	The "Other" block should be checked and in the remaining space, the words "DHHS, Indian Health Service, RSSC, Ada, OK"
4	The date the rate offer was issued. In almost every instance, this date will precede the effective date in block 5
5	The effective date of the rate offer. This shall be February 1, 1998 for Ada, OK
6	The expiration date of the rate offer. This shall be March 31, 1999 for Ada, OK
7	This shall be "From-To".
8	Not Applicable
9	Blank
10A	Blank
10B	Contains the following words (unless otherwise specified): "Freight-all-kinds (FAK) except Class A & B explosives; hazardous wastes; and radioactive articles requiring a hazardous material label."
11A(1)	Blank
11A(2)	Insert "See applicable attachment".
11B(1)	Blank
11B(2)	Insert "See applicable attachment".
12	Blank
13A & 13B	<p>Fill in Attachment D based on the following example:</p> <p>Carrier rate offer offers must be submitted in any one of the three following acceptable formats:</p> <p>1. If all derivatives are predicated upon the GSA Baseline Rate Publication No. 1000-D:</p> <p>Rates can be expressed in any ONE of the following three categories. Offerors can not express a different derivative(s) within a grouping---MC (Minimum Charge), LTL (L5C, 6C, 1M, 2M, 5M, and 10M), and TL (20M, 30M, and 40M).</p> <p>a. Category 1: All Minimum Charge (MC), Less Than Truckload (LTL), and Truckload (TL) groupings. These rates may have a separate derivative for MC, LTL, and TL groupings shown.</p>

	<p>Example:</p> <p>Block 13A: 80% of the Min. Chg. In the GSA No. 1000-D Block 13B: -----</p> <p>Block 13A: 75% of the LTL Rates in the GSA No. 1000-D Block 13B: L5C - 10M</p> <p>Block 13A: 50% of the TL Rates in the GSA No. 1000-D Block 13B: 20M - 40M</p> <p>b. Category 2: All Minimum Charge (MC), and Less than Truckload (LTL) grouping. These rates may have a separate derivative for MC and LTL groupings shown.</p> <p>Example:</p> <p>Block 13A: 80% of the Min. Chg. In the GSA No. 1000-D Block 13B: -----</p> <p>Block 13A: 65% of the LTL Rates in the GSA No. 1000-D Block 13B: L5C - 10M</p> <p>c. Category 3: Only the Truckload (TL) grouping. These rates can only have one derivative for the TL grouping.</p> <p>Example:</p> <p>Block 13A: 55% of the TL Rates in the GSA No. 1000-D Block 13B: 20M - 40M</p> <p>2. Predicated upon Cents-Per-Mile Per Vehicle Used or matrix format or a Flat Charge Per Vehicle Used. For a Cents Per Mile rate offer, you must provide a minimum truckload charge.</p> <p>a. Cents-Per-Mile Per Vehicle Used:</p> <p>Example:</p> <p>Block 13A: 110 cents per mile, vehicle used, MC \$1,500.00 Block 13B: per vehicle used</p> <p>b. Flat Charge Per Vehicle Used:</p> <p>Example:</p> <p>Block 13A: \$1,500.00 Block 13B: Per Vehicle Used</p> <p>3. Predicated upon a combination of the GSA Baseline Rate Publication No. 1000-D for Minimum Charge (MC) and Less Than Truckload (LTL) rates and Cents-Per-Mile Per Vehicle Used for Truckload (TL) rates.</p>
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	<p>a. GSA Baseline Rate Publication No. 1000-D for Minimum Charge (MC) and Less Than Truckload (LTL) Rates:</p> <p>Example:</p> <p>Block 13A: 80% of the Min. Chg. in the GSA No. 1000-D Block 13B: -----</p> <p>Block 13A: 60% of the LTL Rates in the GSA No. 1000-D Block 13B: L5C - 10M</p> <p>b. Cents-Per-Mile Per Vehicle Used for Truckload (TL) Rates:</p> <p>Example:</p> <p>Block 13A: 115 cents per mile, vehicle used Block 13B: Per Vehicle Used</p>
14	Carrier name and phone number for pickup. If additional space is needed, the information can be shown on a Rate Offer attachment.
15	Blank
16	"GSA 100-D, See Item Derivative Index for Item percentages."
17A	Refer to Attachment C.
17B	Insert the phrase: "GSA National Rules Tender No. 100-D"
18	The left-hand portion of this block should contain the carrier's appropriate interstate and/or intrastate operating authority. If no operating authority is required, then the rate offeror should enter "None Required".
19	Not Applicable
20	Not Applicable
21	Not Applicable
22	<p>Contains the following information:</p> <ol style="list-style-type: none"> 1. The name of the company; 2. The name of the authorized person issuing the rate offer (signature also required); 3. The address (both physical and mailing, if different). If a post office box address is listed, then a street address must also be provided; and 4. A telephone number for booking shipments and facsimile number (if available).

Attachment C

Required Item Derivative Index Appendix

GSA No. 100-D (National Rules Tender)

SCAC: _____

Carrier Name: _____

Rate Offer Number: _____

Offering one percentage for all Items: _____

Offering individual percentages for each Item:

Required Item Number	Derivative of Item
40	
100	
200	
250	
300	
325	
350	
400	
425	
450	
*475	
**480	
500	
525	
550	
600	
625	
675	
725	
775	
776	
825	
850	
855	
860	
865	
870	
875	
925	

Required Item Number	Derivative of Item
950	
**1010	
**1025	
**1030	
**1035	
**1040	
1050	
1075 (B)	
1075 (D)	
1100	
1175	
1225	
1250	
1275	

* Only applicable to the stated charge in Paragraph 6B

** Derivatives are not required for these items. Please see Item 60.

Attachment D

Rate Offer Worksheet

Please complete the following worksheet with your firm's rate offer. As indicated below, if you offer %LTL, you must offer %MC; if you offer Cents Per Mile, you must offer Min. Truckload Charge.

1. Origin: Ada, OK
 Destination: Cherokee, NC

% MC (1000-D)	% LTL (1000-D)		% TL (1000-D)		Minimum Truckload Charge	Cents Per Mile, TL		Flat Charge Per Vehicle

2. Origin: Ada, OK
 Destination: Philadelphia, MS

% MC (1000-D)	% LTL (1000-D)		% TL (1000-D)		Minimum Truckload Charge	Cents Per Mile, TL		Flat Charge Per Vehicle

3. Origin: Ada, OK
 Destination: Red Lake, MS

% MC (1000-D)	% LTL (1000-D)		% TL (1000-D)		Minimum Truckload Charge	Cents Per Mile, TL		Flat Charge Per Vehicle

4. Origin: Ada, OK
 Destination: Cass Lake, MN

% MC (1000-D)	% LTL (1000-D)		% TL (1000-D)		Minimum Truckload Charge	Cents Per Mile, TL		Flat Charge Per Vehicle

5. Origin: Ada, OK
Destination: Pine Ridge, SD

% MC (1000-D)	% LTL (1000-D)		% TL (1000-D)		Minimum Truckload Charge	Cents Per Mile, TL		Flat Charge Per Vehicle

6. Origin: Ada, OK
Destination: Holton, KS

% MC (1000-D)	% LTL (1000-D)		% TL (1000-D)		Minimum Truckload Charge	Cents Per Mile, TL		Flat Charge Per Vehicle

7. Origin: Ada, OK
Destination: Kyle, SD

% MC (1000-D)	% LTL (1000-D)		% TL (1000-D)		Minimum Truckload Charge	Cents Per Mile, TL		Flat Charge Per Vehicle

8. Origin: Ada, OK
Destination: Wanblee, SD

% MC (1000-D)	% LTL (1000-D)		% TL (1000-D)		Minimum Truckload Charge	Cents Per Mile, TL		Flat Charge Per Vehicle

9. Origin: Ada, OK
Destination: Lawrence, KS

% MC (1000-D)	% LTL (1000-D)		% TL (1000-D)		Minimum Truckload Charge	Cents Per Mile, TL		Flat Charge Per Vehicle

10. Origin: Ada, OK
Destination: Nashville, TN

% MC (1000-D)	% LTL (1000-D)		% TL (1000-D)		Minimum Truckload Charge	Cents Per Mile, TL		Flat Charge Per Vehicle

11. Origin: Ada, OK
Destination: Rapid City, SD

% MC (1000-D)	% LTL (1000-D)		% TL (1000-D)		Minimum Truckload Charge	Cents Per Mile, TL		Flat Charge Per Vehicle

12. Origin: Ada, OK
Destination: State of Nebraska

% MC (1000-D)	% LTL (1000-D)		% TL (1000-D)		Minimum Truckload Charge	Cents Per Mile, TL		Flat Charge Per Vehicle

13. Origin: Ada, OK
Destination: _____

% MC (1000-D)	% LTL (1000-D)		% TL (1000-D)		Minimum Truckload Charge	Cents Per Mile, TL		Flat Charge Per Vehicle

14. Origin: Ada, OK
Destination: _____

% MC (1000-D)	% LTL (1000-D)		% TL (1000-D)		Minimum Truckload Charge	Cents Per Mile, TL		Flat Charge Per Vehicle

Underlying Carrier ID Form

All Carriers indicated below must be approved freight carriers in the GSA Freight Management Program.

CARRIER NAME

[illegible]